



**OIL TECHNOLOGIST'S  
ASSOCIATION OF INDIA  
(NOTICE OF THE ANNUAL GENERAL BODY MEETING)**

To  
All the members,

The 77<sup>th</sup> Annual General Body Meeting (AGM) of OTAI has been fixed as per the following schedule.

**Day, Date, Time & Venue: Saturday, 24-09-2022, 1:30 PM at OTAI (HQ) building  
Kanpur in hybrid mode.**

**The meeting link is as follows:**

**[https://farelabs.webex.com/farelabs/j.php?  
MTID=m13a761aec76d3c9c2795c6817c63164e](https://farelabs.webex.com/farelabs/j.php?MTID=m13a761aec76d3c9c2795c6817c63164e)**

**Meeting No.:25199355663      Host Key:768030      Meeting  
Password:flpl123**

D. Mathur, National President (OTAI HQ) shall preside over the meeting. All the members are requested to make it convenient to attend the meeting.

The agenda of the meeting is as given below:

## **AGENDA**

1. To approve the minutes of the last AGM held on 27-11-2021 through online.
2. To approve the action taken report on various decisions of last AGM.
3. To present and approve the annual report for the year ending March 31<sup>st</sup>, 2022.
4. To pass the consolidated audited statement of accounts and balance sheet of the HQ, Zones and central committees for the year ending 31<sup>st</sup> March 2022.
5. To discuss and approve the budget of OTAI HQ for 2023-24 & review for 2022-23
6. To appoint the auditors for 2022-23 and fix their remuneration.
7. To consider the progress in respect of International Coordination Council (ICC), Research Investigation and Implementation Committee (RIIC), Publication Committee (PC) & JLST, Finance Committee, Coordination Committee and Web Committee.
8. To discuss the resolutions received if any from any of the zones / committees.
9. To decide the date and venue for the next AGM Meeting.
10. Any other matter with permission of the chair.

H. S. Sharma  
Hony. General Secretary