



OIL TECHNOLOGIST'S ASSOCIATION OF INDIA

(NOTICE OF THE ANNUAL GENERAL BODY MEETING)

To
All the members,

The 76th Annual General Body Meeting (AGM) of OTAI has been fixed as per the following schedule.

**Day, Date, Time & Venue: Saturday, 27-11-2021, 1:30 PM at OTAI (HQ) building
Kanpur in hybrid mode.**

D. Mathur, National President (OTAI HQ) shall preside over the meeting. All the members are requested to make it convenient to attend the meeting.

Meeting Link for virtual meeting: <https://farelabs.webex.com/farelabs/j.php?MTID=m783702ca77c50a12ebe105715d1c1949>

The agenda of the meeting is as given below:

AGENDA

1. To approve the minutes of the last AGM held on 08-11-2020 through online.
2. To approve the action taken report on various decisions of last AGM.
3. To present and approve the annual report for the year ending March 31st, 2021.
4. To pass the consolidated audited statement of accounts and balance sheet of the HQ, Zones and central committees for the year ending 31st March 2021.
5. To discuss and approve the budget of OTAI HQ for 2022-23 & review for 2021-22.
6. To appoint the auditors for 2021-22 and fix their remuneration.
7. To consider the progress in respect of International Coordination Council (ICC), Research Investigation and Implementation Committee (RIIC), Publication Committee (PC) & JLST, Finance Committee, Coordination Committee and Web Committee.
8. To discuss the resolutions received if any from any of the zones / committees.
9. To decide the date and venue for the next AGM Meeting.
10. Any other matter with permission of the chair.

H. S. Sharma
Hony. General Secretary